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All Macs have a built-in PDF viewer called "Preview.app". While Preview is an excellent application for viewing files, it will not correctly transmit information intended for a PDF document that has been certified with a digital signature or other security features. These documents must be opened with Adobe Reader or Acrobat in order for you to complete the forms. Please follow these instructions to ensure that you have accessed and saved the PDF document correctly.

## FOR THOSE WITH ADOBE READER (OR ACROBAT) ALREADY INSTALLED:

- 1. <u>APPLICANTS:</u> If Adobe Reader is not set as your default PDF application viewer, you will need to control-click (right-click) the attachment, choose "Open With", and select the Adobe Reader application. If Adobe is your default PDF application viewer, you may click on any of the supplemental reference forms, fill out Section 1, and save to your computer. The document should save as an "Adobe PDF" file. If not, you may not have Adobe Reader installed. Please follow the installation instructions below. After you have saved the document, please email as an attachment to your recommenders.
- <u>RECOMMENDERS</u>: If Adobe Reader is not set as your default PDF application viewer, you will need to control-click (right-click) the attachment, choose "Open With", and select the Adobe Reader application. Open the email attachment, complete Section 2, and save to your computer as an "Adobe PDF" file. Email the completed form to <u>admissions@denverseminary.edu</u>.

## FOR THOSE WITHOUT ADOBE:

- **3.** Download and install Adobe Reader. If you do not have Adobe Reader installed, you may download a free version from Adobe at <a href="http://get.adobe.com/reader">http://get.adobe.com/reader</a>. Follow the instructions to install Adobe Reader, which includes an initial "launch" before the program is accessible. During the initial "launch", you will be prompted to set Adobe Reader as your default PDF application viewer. Please select "yes".
- 4. Follow either Step 1 or Step 2 above to complete the process.



## **Church Endorsement**

Section 1: This section to be completed by applicant				
Full Name:			Date:	
	Last First		Middle Initial	
Phone:	E-mail Address:			
MASTER'S LEVEL APPLICANTS				
Section 2: This section to be completed by a church official				
On the constituted membership/leadership of				
(dat		-	(Church N	Name)
endorsed	(Applicant)		as a candidate for vocational C	Christian ministry* and/or
other Christian service <sup>+</sup> . The constituted membership/leadership of the church/fellowship believes this candidate to be a				
true Christian; spiritually, morally, and intellectually equipped for vocational Christian ministry or other Christian service.				
*For Vesstional Christian Ministry This condidate is of such quality that with maturity be such a is the type of source our				
*For Vocational Christian Ministry: This candidate is of such quality that with maturity he or she is the type of person our church/fellowship would consider for a ministry position, or is a person who already serves in such a position.				
<sup>+</sup> Other Christian Service suggests training for a broader arena of "lay" service in a church or fellowship or involvement in a				
para-church ministry.				
Printed Name	e of Church Official	Title		
Signature of	Church Official	Date	Phone I	No.
DOCTOR OF MINISTRY APPLICANTS				
Section 2: This section to be completed by the appropriate ministry official				
On The Board/Administrative staff of				
(dat			(Ministry Name)	
officially end	orses(Applicant)		As an applicant for the Doctor	<sup>•</sup> of Ministry program
at Denver Seminary. Understanding that the required work is intended to further the ministry here, this organization				
pledges that it will support the applicant in the completion of the Doctor of Ministry program, and that it will cooperate				
fully in those field projects that the applicant will seek to develop as a part of his or her advanced training for the benefit				
of the organization.				
Printed Name	e of Church Official	Title	-	