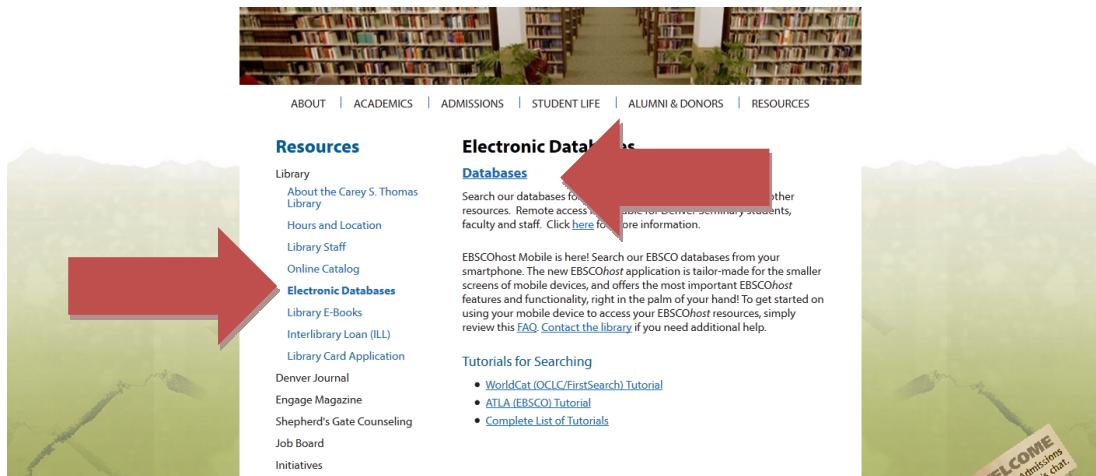


### **Searching WorldCat**

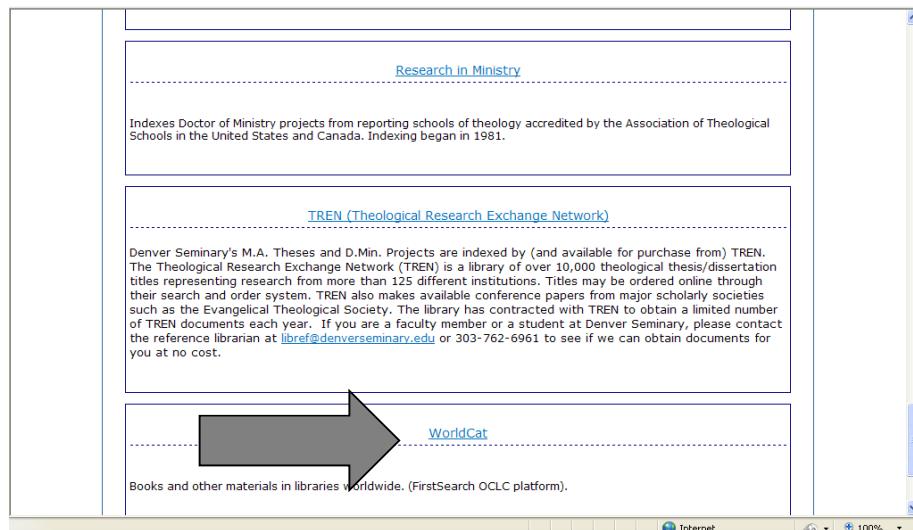
WorldCat is the world's largest network of library content and services. The WorldCat database (on OCLC's FirstSearch platform) lists over 41 million books and other materials (DVDs, CDs, etc.) in libraries worldwide. Use WorldCat to request items from other libraries via interlibrary loan.

#### **To Access WorldCat:**

1. Click on **Library** on the Seminary's homepage and then click on the **Electronic Databases** link:



2. Click on the **WorldCat Link**



When searching from off campus, after clicking on the database from the Database page, you will be presented with the following screen to authenticate your access to the content:

The screenshot shows a blue header bar with the Denver Seminary logo. Below it, a message reads: "To access the Denver Seminary Library E-Resource you have clicked on, you must first authenticate." There are two input fields: one for "Student ID - or - username:" and another for "password:". A "Login" button is located below the password field.

Students must enter their student ID in the username field. Faculty and staff will enter their Windows login name in the username field. Students will enter the password associated with their my.densem account in the password field. Faculty & staff will enter the password associated with the Windows login in the password field.

After clicking the login button, you will be at the screen of the chosen electronic resource (if the authentication information is correct.)

3. The following search screen appears. (Note that it defaults to Advanced Search.):

The screenshot shows the WorldCat Advanced Search interface. At the top, there's a navigation bar with links for Home, Safety, Tools, and Help. Below that is a banner for the Denver Seminary Catalog. The main title is "WorldCat Database". The search area has tabs for "Basic Search" (which is selected), "Advanced Search", "Expert Search", and "Previous Searches". It also includes links for Staff View, My Account, Options, Comments, Exit, and Hide tips. Below the tabs, there are buttons for Subjects, News, and Help. The current database is set to "WorldCat". The search form includes a "Search" button, a "Clear" button, and a "Search in database:" dropdown menu showing "WorldCat" (Updated: 2011-06-07) OCLC catalog of books and other materials in libraries worldwide. The "Search for:" field is set to "Keyword". There are three additional search fields below it, each with an "and" dropdown and a "Keyword" selection. At the bottom, there's a session timeout indicator (Session timeout: 4:58), a toolbar with various icons, and a status bar showing Internet connection and battery level.

## Searching WorldCat

**Page 3**

This screen allows the following search options to be used:

- a. Up to three different individual criteria to be used at the same time
- b. The search results can be limited to reduce the number of items found in the search results
- c. The results can be ranked according to date, number of libraries or relevance.

## To Conduct a WorldCat Search

WorldCat can be used to search for

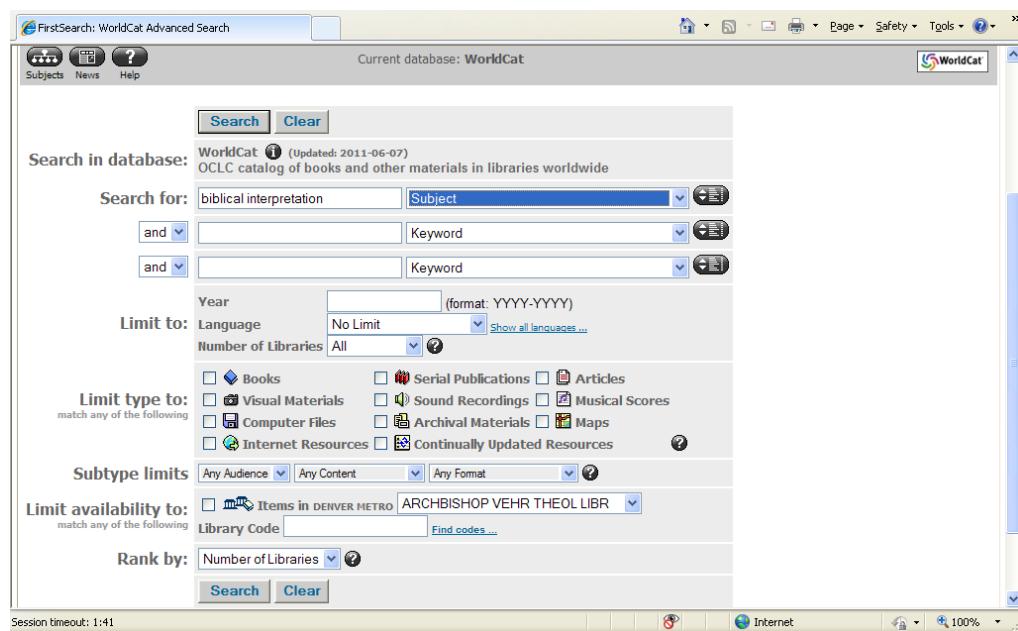
- a. Individual criteria, such as searching for a specific author or title
- b. Multiple criteria, such as searching for an author and title

This example will focus on a subject search.

1. Enter the subject in the first search criteria box and select subject from the drop down box.

Search for: biblical interpretation Subject 

3. Click on the search button at the top or bottom of the screen.



## Searching WorldCat

4. The search results will display:

The screenshot shows the WorldCat search interface. At the top, it displays the search query "su: biblical and su: interpretation." and the result count "Records found: 24,269 (English: 17,656)". Below this is a navigation bar with buttons for "All" (24269), "Books" (19504), "Internet" (3811), "Sound" (484), "Visual" (319), "Articles" (67), "Archival" (38), "Serials" (24), and "Computer" (22). A "Limit results:" dropdown is set to "Any Audience" and "Any Content". A "Search" button is also present. The main content area lists four search results, each with a checkbox, the title, author, publication information, and a "See more details for locating this item" link.

***This list of items displays the following information:***

- a. The title and author
- b. The source of the item
- c. The type of item
- d. A link to other libraries that might have it
- e. An option to find out more information about the resource

## Using WorldCat Search Results

WorldCat search results can be emailed and/or printed out.

### Emailing search results

**Results can be emailed by:**

4. Clicking in the check box next to each desired result:



2. Once the desired results have been selected, click on the email icon at the top or bottom of the page to email the bibliographic information.

3. The following screen appears – fill in the requested information and click send. (Choose Marked Records if you want just the records you checked.) Only the email address is required – no other personal information is needed.

This is a screenshot of an email sending interface. At the top is a 'Send' button. Below it, the 'Send:' section has 'Records 11 - 20' selected. Under 'Record detail:', 'Brief record(s)' is selected. In 'Record format:', 'Send as plain text - Line length 72' is selected. The 'To e-mail address:' field is empty. The 'Sender e-mail address:' field is empty and labeled '(optional)'. The 'Your full name:' field is empty and labeled '(optional)'. The 'Subject:' field is empty and labeled '(optional)'. Below these fields is a 'Notes:' area with a text input field and the label '(optional)'. At the bottom is another 'Send' button.

## Printing Search Results

Search results can be printed out as a hard copy. However, they can only be printed out one screen at a time (one screen = ten records). To print out the desired results:

1. Select the desired results page:

## Searching WorldCat

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The screenshot shows a web browser window for 'FirstSearch: WorldCat List of Records'. The search bar at the top contains the query 'Adam, Eve, and the serpent /'. Below the search bar, there are several tabs: All (24269), Books (19504), Internet (3811), Sound (484), Visual (319), Articles (67), Archival (38), Serials (24), and Computer (22). A 'Limit results:' dropdown menu is open, showing options: Any Audience, Any Content, and Any Format. A 'Search' button is located to the right of the dropdown. The main content area displays five search results, each with a checkbox to its left:

- 1. **Adam, Eve, and the serpent /**  
Author: Pagels, Elaine H., 1943-  
Publication: New York : Random House, 1988  
Document: English : Book  
**Libraries Worldwide:** 2128 CAREY S. THOMAS LIBRARY-DENSEM DENVER METRO  
More Like This: Search for versions with same title and author | Advanced options ...  
[See more details for locating this item](#)
- 2. **The origin of Satan /**  
Author: Pagels, Elaine H., 1943-  
Publication: New York : Random House, 1995  
Document: English : Book  
**Libraries Worldwide:** 2076 CAREY S. THOMAS LIBRARY-DENSEM DENVER METRO  
More Like This: Search for versions with same title and author | Advanced options ...  
[See more details for locating this item](#)
- 3. **God : a biography /**  
Author: Miles, Jack, 1942-  
Publication: New York : Alfred A. Knopf, 1995  
Document: English : Book  
**Libraries Worldwide:** 2052 DENVER METRO  
More Like This: Search for versions with same title and author | Advanced options ...  
[See more details for locating this item](#)
- 4. **The book of J /**  
Author: Rosenberg, David.; Bloom, Harold.  
Publication: New York : Grove Weidenfeld, 1990  
Document: English : Book  
**Libraries Worldwide:** 1904 DENVER METRO  
More Like This: Search for versions with same title and author | Advanced options ...  
[See more details for locating this item](#)
- 5. **The Cambridge companion to the Bible /**  
Author: Kee, Howard Clark. Publication: Cambridge ; New York : Cambridge University Press, 1997

Session timeout: 4:41

2. Click on the print option at the top or bottom of the screen: This will print the entire page of results. Repeat as necessary for each page of results.

### Limiting Searches

From the search results screen, it becomes apparent that WorldCat can return thousands of items for any given search (ours returned over 14,000). Being able to limit the search to specific types of documents would be very helpful.

WorldCat provides a number of ways to limit a search. These include limiting a search by:

- Language
- Media type
- Subtype
- Rank

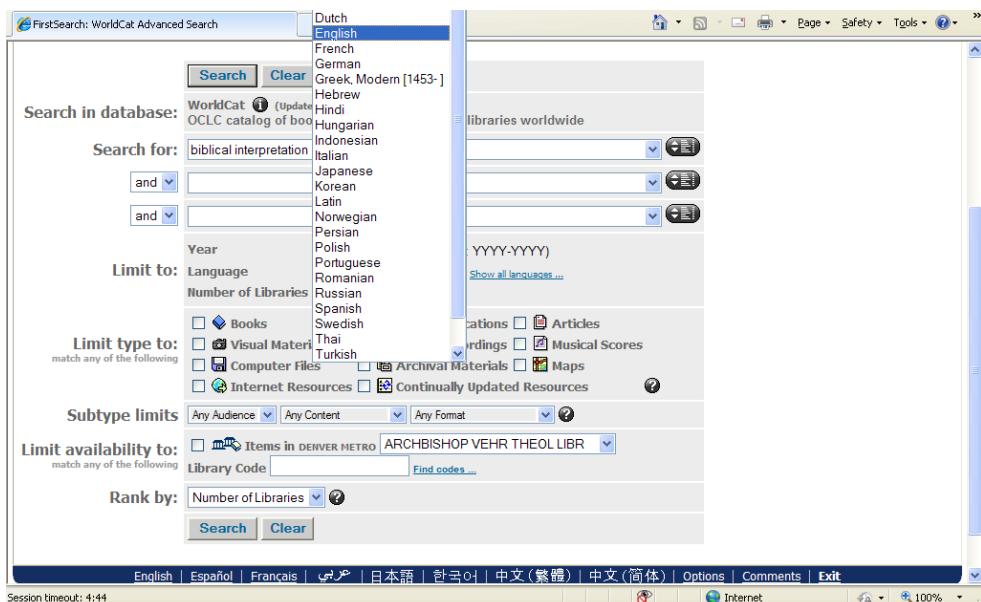
**(Note: several limiters can be included in the same search)**

**To limit the search by language:**

## Searching WorldCat

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Click on the dropdown arrow for language in the Limit to section: and select a language from the list. Then click on Search at the top or bottom of the screen to run the limited search.



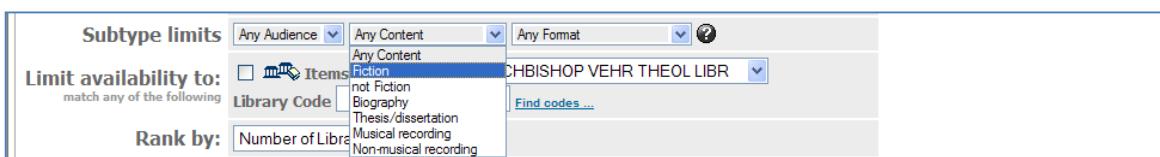
## **Limiting by Media Type**

WorldCat provides many types of media to choose from: Books, visual materials, articles, and several others. Click the desired media type(s) and click search.



## **Limiting by Subtypes**

WorldCat also allows a search to be limited to subtypes. The search can be limited by audience, content, and format. Choose subtype(s), if desired.



## Searching WorldCat

### Ranking Search Results

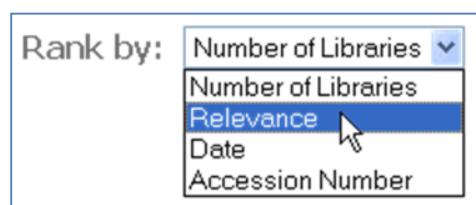
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WorldCat allows the search results to be ranked in four different ways. The following will focus on ranking the results by relevance.

1. Click on the dropdown for the Rank By list box:



5. Select Relevance from the dropdown list:



## Requesting Interlibrary Loans through WorldCat

Interlibrary Loan Requests (ILL) for local patrons affiliated with Denver Seminary (current students, faculty and staff) may be placed through WorldCat. On the search results page, materials held by Denver Seminary are clearly indicated. Materials not held in our library may be requested through ILL.

A screenshot of a computer screen showing the WorldCat search results for four books. Each result includes a checkbox, the title, author, publication details, and a 'Libraries Worldwide' link. Arrows point from the 'Libraries Worldwide' links to the Denver Seminary logo (CAREY S. THOMAS LIBRARY-DENSEM).

Rank	Title	Author	Publication	Document Type	Libraries Worldwide
1.	Adam, Eve, and the serpent /	Pagels, Elaine H., 1943-	New York : Random House, 1988	Book	2128 CAREY S. THOMAS LIBRARY-DENSEM DENVER METRO
2.	The origin of Satan /	Pagels, Elaine H., 1943-	New York : Random House, 1995	Book	2076 CAREY S. THOMAS LIBRARY-DENSEM DENVER METRO
3.	God : a biography /	Miles, Jack, 1942-	New York : Alfred A. Knopf, 1995	Book	2052 DENVER METRO
4.	The book of J /	Rosenberg, David.; Bloom, Harold.	New York : Grove Weidenfeld, 1990	Book	1904 DENVER METRO

## Searching WorldCat

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To request an Interlibrary Loan, click on the title of an item not held in our collection, to bring up the detailed record. There are two ways to initiate the ILL request:

Click on the ILL icon

God :  
a biography /  
Jack Miles  
1995 1st ed.  
English Book x, 446 p. ; 25 cm.  
New York : Alfred A. Knopf, ; ISBN: 0679418334 9780679418337  
Miles shows us God in the guise of a great literary character, the hero of the Old Testament. In a close, careful, and inspired reading of that testament - book by book, verse by verse - God is seen from his first appearance as Creator to his last as Ancient of Days. The God whom Miles reveals to us is a warrior whose greatest battle is with himself...  
GET THIS ITEM  
Availability: Check the catalogs in your library.  
• Libraries worldwide that own item: 2052 DENVER METRO  
• Search the catalog at Carey S. Thomas Library - Denver Seminary  
• Borrow this item from another library (Interlibrary Loan)  
External Resources: • Cite This Item  
Session timeout: 4:52

Click on the Borrow this item from another library link

The Interlibrary loan request form will appear. Fill out the form (only the \* fields are required) and hit the submit button. This will send your request. There will be NO confirmation at this time but you will receive an email from the library when the material requested is ready to be picked up.

FirstSearch: Interlibrary Loan Request

WorldCat Database

Interlibrary Loan Request

Fill in the request form and click on Submit.  
Labels for any required fields are \*highlighted.  
Please read the: [WARNING CONCERNING COPYRIGHT RESTRICTIONS](#).

Current database: WorldCat  
Title: God : a biography /  
Author: Miles, Jack,

Please see <http://www.denverseminary.edu/library/about/collections/periodicals.php> for a list of periodical holdings before requesting an article on interlibrary loan.

Submit Clear Cancel

\*First Name  
\*Last Name  
Address  
City  
State/Region/Prov.  
Postal Code  
Country  
\*Telephone

Session timeout: 4:50